

## **Richland Community Library Board Minutes November 16, 2011**

**Members Present:** Cynthia Berg, Chris Cupper, Judy Hobson, Raenell Kent, Patrice Mindock, Larry Williams

**Members Absent:** Jill Gould

**Others Present:** Kay LaPierre

**Call to order:** President Williams called the meeting to order at 6:02 PM.

**Public Comment:** None

**Guests:** None

**Review Minutes of October 19, 2011:** A motion was made to approve the minutes as amended. (Cupper/Mindock) The motion was approved.

**Friends of the Library Report:** None

**Financial Report:** Statement of revenues and expenses for the month of Oct. were reviewed. A motion was made to approve the financial report as presented. (Hobson/Kent) The motion was approved.

**Director's Report:** Mrs. Hoyt participated in a webinar on Digitizing Hidden Collections. Ms. Jenkins and Ms. Glas attended the Teen Literature Workshop (hosted by KPL) on November 4th. Mrs. Hoyt and Mrs. Balcom attended a MeL User's Day in Lansing also on November 4th. Mrs. Carter facilitated a monthly book discussion on **The Immortal Life of Henrietta Lacks** on November 10th.

The Director participated at the Jean-Michel Cousteau DSS event sponsored in part by the Gull Lake Community Schools Foundation on October 25th, a monthly RABA meeting on November 15th, the annual Friends meeting on November 15th as well as the annual Michigan Library Association conference October 26-29.

The Library will close on Wednesday November 23rd at 2:00 PM in observance of the Thanksgiving holiday and reopen with regular Saturday hours on November 26th. Additionally, the Library will be closed December 23rd and 24th in observance of the Christmas holiday and December 31st in observance of the New Year's Eve holiday. The annual Wassailing event in Richland will be held on Thursday December 1st. We will again host the Gull Lake High School Band and Choir in our Library.

**Committee Reports:** The committees have been realigned to reflect new officers for the coming year. Committee chairs are expected to solicit ideas from members, then gather their group together in January to brainstorm/plan their year-round goals. Committees will also address any specific items which were mentioned at the November strategic planning session with library staff, board and volunteer

**Old Business:**

- a. Library Leadership Discussion: The Board entered into a general discussion on the future role and division of work amongst library personnel. This will also be addressed in future Board meetings.
- b. Other Old Business: None

**New Business**

- a. New policy on guests and public input at board meetings: There is a consensus that a new policy needs to be developed . A motion was presented to draft such a new policy (Mindock/Berg) The motion was approved. The Policy Committee will meet in January to draft a policy which addresses this matter and present it to the Board for approval.
- b. Other New Business: President Williams will generate and distribute notes and observations made during the Board recognition dinner on November 14th to the rest of the Board. In January committees will meet to address any specific items which were mentioned at the November strategic planning session dinner with library staff, board and volunteers.

**Adjournment:** There being no further business before the Board, a motion was made to adjourn the meeting at 7:21 PM. (Hobson/Kent) The motion was approved. In keeping with the by-laws, there is no December meeting. The next meeting is scheduled for January 18, 2012 at 6:00 PM.

**Respectfully submitted,**

**Chris Cupper, Secretary**

**Larry Williams, President**