

**—Rough Draft—**

**Members Present:** Stevie Brinkerhoff, Tim Czerney, Raenell Kent, Liz Walbridge

**Members Absent:** Chris Cupper, Michael Dunn, Doug Jonas,

**Others Present:** Dennis Kreps

**Call to order:** Vice President Walbridge called the meeting to order at 6:03pm.

**Approval of Agenda:** The agenda was approved as presented with a change of date to 3/16/16 (Czerney/Brinkerhoff).

**Public Comment:** none

**Guests:** Lynn Balcom, Mary Jasiak, Karen Goebel (arrived at 7:04PM), all RCL employees.

**Action Items Capture:** Action items for this meeting will be captured by Mrs. Kent.

**Review and Approval of February 17, 2016 Minutes:** Minutes from the previous meeting were presented for approval by the Board. A motion was made to approve the minutes as presented. (Kent/Czerney). The motion was approved.

**Friends of the Library Report:** The next meeting will be on March 18 at Liz's Parkview.

**Financial Report—February Financials:** There was discussion as to whether to use the year to date budget as presented by Tim Czerney. A motion to approve the reports was made. (Czerney/Kent). The motion was approved.

**Director's Report:** The Library recently hosted a Zentangle program with 14 participants. Based on the high level of interest, another program has been scheduled for June 7th. Artist Sue Caufield's exhibit of heliographic prints are on exhibit during March and April. The artist's reception will be scheduled. A ukulele workshop is scheduled during spring break on April 7th. People of all ages have participated in this program. A *Star Wars* (DVD) release party is scheduled for April 15th. Related activities will take place, followed by a viewing of the film. Plans continue for the summer reading program. The summer reading program calendar will be available to the public by May 31st. The next authors in the Meet Michigan Authors series are Bonnie Jo Campbell and poet Susan Ramsey on April 21st. Members of the Richland community (Robin Nott and Jerry Leudeking) will also participate. Book discussion, Guitar Jam and TAB programs continue to meet.

Mrs. Goebel and Mrs. Hoyt will attend the Small and Rural Libraries Conference May 4-6. The Library will begin a 30 day trial of *Mango Languages*, an on-line learning/education database available in 70 languages. The Director will attend a workshop presented by Kalamazoo One Place: Building a Cohesive Team (March 15th). The Director has also met with the Personnel, Budget & Finance and Communications committees, Kara Haas at the Kellogg Biological Station, the advisory board of Meet Michigan Authors, RCL staff, Rotary and Lions Club.

**Committee Reports:**

a. Personnel – The committee will meet and then send out their final draft for the Personnel Manual prior to the April meeting.

b. Budget/Finance – The committee will meet prior to the April meeting.

c. Communications – A draft of the community survey was presented to the board and will receive some final edits and be presented at the April board meeting.

d. Policy Committee Report – They will meet prior to the April meeting to discuss the Saturday hours for Memorial Day and Easter policy.

**Old Business:**

a. Action Items were reviewed from the February 17, 2016 Meeting. Dennis reported that the May 3 Village/Township Dis-incorporation vote will not impact the library status.

b. State Legislation Impacting Libraries-Update – Dennis reported no developments have taken place on SB 571.

**New Business:**

a. Saturday Schedule-Holiday Weekends – There was discussion about the Library being open to the public on the Saturdays of the Memorial Day and Easter weekends. The Minutes from the January 2014 Board meeting stated that the Library would be open these weekends in 2014. The discussion focused on whether or not this schedule should be made permanent. If so, this should be documented accordingly in the Policy and Personnel Manuals. A motion was made for the library to be open the Saturday before Easter this year, with the Policy Committee to meet prior to the April meeting to discuss amending the Policy Manual in regard to the Library closings and to reflect the Library being open to the public on the Saturdays of the Easter and Memorial Day weekends on an annual basis. (Kent/Czerney). The motion passed.

b. Other New Business

**Action Item Review:** Action items for this meeting were reviewed.

**Adjournment:** There being no further business before the Board, a motion was made to adjourn the meeting at 7:18 (Brinkerhoff/Czerney). The next meeting is scheduled for April 20, 2016 at 6:00 PM.

**Respectfully submitted,**

**Liz Walbridge, Vice President**

**Stevie Brinkerhoff, on behalf of Chris Cupper, Secretary**

**Approved:**