

Richland Community Library Board Minutes February 17, 2016

—Rough Draft—

Members Present: Chris Cupper, Tim Czerney, Michael Dunn, Raenell Kent, Liz Walbridge

Members Absent: Stevie Brinkerhoff, Doug Jonas

Others Present: Dennis Kreps

Call to Order: President Dunn called the meeting to order at 6:08 PM.

Approval of Agenda: The agenda was approved as presented. (Czerney/Walbridge)

Public Comment: None

Guests: Lynn Balcom, Ellen Hoyt, Karen Goebel (arrived at 7:04 PM), Mary Jasiak (arrived at 7:05 PM), all RCL employees; Marsha Meyer, FOL President (arrived at 6:58 PM).

Action Item Capture: Action items for this meeting will be captured by Mrs. Kent.

Review and approval of January 20, 2016 Minutes: Minutes from the previous meeting were presented for approval by the Board. A motion was made to approve the minutes as presented. (Kent/Walbridge) The motion was approved.

Friends of the Library Report: Marsha Meyer reports there is a concerted effort to draw in the community and new members. The next meeting is March 18 at Liz's Parkview. Topics to be discussed include PR, future projects, volunteer opportunities, programming ideas, etc.

Financial Report:

- a. January Financials: Financial reports for the month of January were presented for Board approval. A motion to approve the reports was made. (Czerney/Kent). The motion was approved.
- b. 2014-15 Audit report: Budget & Finance met with auditors who will report back with an itemized statement of adjustments they made to the report.

Director's Report: Artist Melody Allen's pastel exhibit and fused glass artist Jeanette Maxey have their works on display through February. Exhibits are currently scheduled through October 2016. Mrs. Jasiak and community member Carl Smith hosted a ukulele workshop. Plans are in the works for early release days for Gull Lake Community Schools. Plans for the summer reading program are underway; Party in the Park is scheduled for June 22nd. The complete calendar of events will be available to the public by May 31st. DE (Dan) Johnson (Meet Michigan Authors series) presented a successful program on February 9th. In collaboration with the Gilmore Car Museum, several auto industry related artifacts are on loan to the library and will be on display until the end of February. Book discussion, guitar jam and TAB continue to meet regularly.

The Director and the Budget & Finance Committee met with the auditors to review the annual audit. A good discussion took place and it was a clean and positive report. The State Aid Report has been completed. The Director met with Thom Andrews of *Kalamazoo One Place*, to discuss processes and tools to solicit

feedback from staff and community. Meetings over the past month include LICs/staff managers, RCL staff, Rotary and Lions Club.

Committee Reports:

- a. Personnel: This committee is going through the revised Personnel manual with probable presentation to the Board for their approval at the March meeting.
- b. Budget/Finance: The question was raised on how and when RCL has access to monies in the Hawk and Miller accounts through the Kalamazoo Foundation.
- c. Other Committee Reports: There were no reports from the Facilities/Aesthetics and Policy Committees.

Old Business:

- a. Action Items Review, January 20, 2016: Action items from the previous meeting were reviewed.

New Business:

- a. State Legislation: SB 571 has been signed by Governor Snyder, but is being challenged as unconstitutional and vague by several organizations.
- b. Other new business: President Dunn will be absent at the March meeting; Vice President Walbridge will preside.

Action Item Review: Action items for this meeting were reviewed.

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 7:34 PM. (Walbridge/Cupper) The motion was approved. The next meeting is scheduled for March 16, 2016 at 6:00 PM.

Respectfully submitted,

Michael Dunn, President

Chris Cupper, Secretary

Approved: