

Richland Community Library
Regular Board Meeting Agenda

August 17, 2011

Members Present: Cynthia Berg, Jill Gould, Judy Hobson, Raenell Kent, Larry Williams

Members Absent: Chris Cupper, Patrice Mindock

Others Present: Kay LaPierre

Call to Order: Vice President Larry Williams called the meeting to order at 6:21 PM.

Public Comment: None

Guests: Marsha Drouin, Brenda Lauer

Review minutes of June 15, 2011 Special Board Agenda and Regular Board Meeting: In the discussion of "Revenues/Expenses," the text was edited to reflect the request by the trustees that the CD's be identified by financial institution name, maturity date, and rate of return. Additionally, a statement was added to note that future balance sheets will show the GASB 54 categories. A motion was made and seconded to approve the minutes of the Special Board Meeting as amended (Berg/Hobson). The motion passed. The minutes of the Regular Board Meeting were reviewed and a motion to approve the minutes was made and seconded (Gould/Berg). The motion passed.

Friends of the Library Report: Brenda Lauer reported that the July Book sale netted \$1,117.30 and the unsold books were donated to a non-profit organization. The Friends of the Library will hold their next meeting in September (date to be announced).

Financial Report: A statement of revenues and expenses for the ten months ending July 31st

was presented and reviewed. Penal fines have been received in the amount of \$15,790.02 which is 131.58% of the budgeted amount. There were no questions about the report. A motion was made to approve the financial report as presented (Kent/Gould). The motion passed.

Director's Report: Summer programs were very busy and well-attended. Mrs. Jasiak reported that there were only 5 days this summer with no activities. There were 230 attendees for Jim Merrills' magic show on June 29th and 245 attendees for The Bubble Man on August 9th. Mrs. Carter facilitated a book discussion on *Cutting for Stone*. The Director attended several meetings, including a Friends of the Library meeting, a RABA meeting, and an OverDrive user group conference. She also volunteered at the Independence Day parade and at the Friends of RCL Book Sale. The Library will be closed Saturday, September 3rd, before Labor Day.

Committee Reports: There were no committee reports.

Old Business:

A. Larry Williams announced his interest in stepping into the role of President of the Richland Community Library for the next fiscal year (2011-2012).

New Business:

A. Marsha Drouin presented the 2011 – 2012 budget at the Special Board Meeting, earlier in the evening. A motion was made and seconded (Berg/Gould) to adopt the budget and it passed unanimously.

B. The Director reported that one of the air conditioning units in the building needed repairs. A quote was obtained for the purchase and replacement of the air conditioning unit, and it will cost \$1,932.00. The Director also reported that the building's front air conditioning unit also needed repairing and this was completed for \$500 - \$600 on 8/17/11. The Director said she was told that we may need a new air conditioner next year as they usually have a life of about 10 years and ours is 9 years old.

C. Other new business: None

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 6:50 PM (Hobson/Berg). The motion was approved. The next Board meeting is scheduled for September 21st at 6:00 PM.

Respectfully submitted,

Raenell Kent, Acting Secretary Larry Williams, Vice President

Director evaluations were passed out by Larry Williams after adjournment and are to be returned to Patrice Mindock by Sept. 1.

Richland Community Library

Special Board Agenda

Budget Meeting

August 17, 2011

Members present: Larry Williams, Judy Hobson, Cynthia Berg, Raenell Kent, Jill Gould

Members absent: Chris Cupper, Patrice Mindock

Others Present: Marsha Drouin, Kay LaPierre, Brenda Lauer

1. Call to Order: Vice-President Williams called the meeting to order at 6:06 PM
 2. Public Comment: None
 3. The board moved to set the Debt millage rate at 0.26 for FY 2011 – 12, the same as FY 2010-11. The motion was made and seconded by trustees Gould and Berg. The motion passed unanimously.
 4. The board moved to set the Operating millage rate at 0.8255 for FY 2011 – 12, the same as FY 201011. The motion was made and seconded by trustees Williams and Gould. The motion passed unanimously.
 5. Presentation of FY 2011 – 2012 Budget: The budget for FY 2011-2012 was presented by Marsha Drouin to the Library Board in a public session and it was provided in written form. Adoption of the budget for FY 2011-12 is included in the agenda of the Regular Board Meeting on August 17, 2011, immediately following the Budget Meeting.
1. Adjournment: There being no further business before the Board, the special budget meeting was adjourned at 6:17 pm (Gould, Berg).

Respectfully submitted,

Raenell Kent, Acting Secretary

Larry Williams, Vice-President