

Richland Community Library Board Minutes
September 21, 2011

Members Present: Cynthia Berg, Chris Cupper, Jill Gould, Raenell Kent,
Patrice Mindock, Larry Williams

Members Absent: Judy Hobson

Others Present: Kay LaPierre

Call to Order: President Mindock called the meeting to order at 6:04 PM.

Public Comment: None

Guests: None

Review Minutes of August 17, 2011: Minutes from the special budget meeting and the regular board meeting were presented. A motion was made to approve the minutes as presented (Williams/Kent). The motion was approved.

Friends of the Library Report: Cynthia Berg reports the next meeting of FOL is scheduled for September 30, 2011 at 4:00 PM.

Financial Report: Revenues and expenses for the eleven months ending August 31, 2011 were reviewed. Disbursements for the month of August were also presented and reviewed. A motion was made to approve the financial statements as presented. (Mindock/Gould) The motion was approved.

Director's Report: A monthly book discussion was facilitated by Mrs. Carter on Remarkable Creatures. The library began selling tickets for the October 25th appearance of Jean-Michel Cousteau. The Director met with the Director of Hastings Public Library, discussing possible ramifications of PPT losses and updates on the respective library cooperatives. A risk management officer visited the library identifying several areas of concern from an insurance perspective. Possible solutions to these identified deficiencies and projected costs for resolving are being investigated. Staff reviews will be completed next week. Several staff members are participating in OverDrive webinars, one on upcoming changes in the OverDrive training site and one of the "e-book explosion".

Committee Reports: There were no reports from any of the standing committees.

Old Business: None

New Business:

- a. Trustee expirations for 2011-12; Confirm slate of officers for October 19 FY 2011-12 organizational meeting: The service terms of Mr. Williams and Mrs. Cupper will expire in October. They both expressed their desire to remain on the Board pending the approval of Richland Township. Their terms of service will be extended to 2016. A vote will be taken in October to confirm the slate of officers for 2011-2012: President-Larry Williams; Vice-President-Cynthia Berg; Secretary-Chris Cupper; Treasurer-Raenell Kent.
- b. Director's annual review: The Board moved into a closed session to address the annual review of the Director. The Board returned to an open meeting after the annual review.
- c. Annual Staff/Volunteer recognition event: The annual staff recognition is scheduled for Monday, November 14, 2011 beginning at 5:30 PM in the Library. Mrs. Carter will be recognized for five years of service. Judy Nowak will provide the catering.
- d. Other new business: The annual conference of the Michigan Library Association will be held October 26-27 at the Radisson Hotel in Kalamazoo.

Adjournment : There being no further business before the Board, a motion was made to adjourn the meeting at 7:35 PM. (Kent/Williams) The motion was approved. The next meeting is scheduled for October 19, 2011 at 6:00 PM NOTE: October 19th is an organizational meeting for FY 2011-2012 officers and committee assignments.

Respectfully submitted:

Chris Cupper, Secretary Patrice Mindock, President