

Richland Community Library Board Minutes March 16, 2011

Members present: Cynthia Berg, Chris Cupper, Jill Gould (at 6:20 PM), Judy Hobson, Raenell Kent (at 6:17), Patrice Mindock, Larry Williams

Members absent: None

Others present: Pete Graham, Ed Schaadt , Vito Valella representing the Gull Lake Area Rotary

Call to order: President Mindock called the meeting to order at 6:01 PM.

Public comment: None

Guests: Pete Graham, Ed Schaadt and Vito Valella, representing the Gull Lake Area Rotary presented several children's books to the Library on behalf of several of their members.

Review Minutes of February 16, 2011: Minutes from the previous meeting were presented. A motion was made to approve the minutes. (Williams/Hobson) The motion was approved.

Friends of the Library Report: None

Financial Report: Revenues and expenses for the five months ending February 28th were reviewed. Also reviewed were disbursements for February. A motion was made to approve the financial report as presented. (Williams/Hobson) The motion was approved.

Director's Report: Mrs. Carter facilitated a discussion of Strength in What Remains, the Reading Together 2011 book. Audio books which have low circulation have been weeded and are available through the Friends of RCL book sale area. Four staff members attended an OverDrive webinar on customer assistance this past month. Mrs. Goebel and the Director attended a webinar on working with OverDrive reports. Mrs. Hoyt and Mrs. Balcom attended a Zingerman's customer service workshop at the Niles District Library. The Director attended a quarterly SWMLC meeting on February 18th , the focus of which was funding trends, and the challenges of reduced property valuations. Much time was spent examining the ramifications of dwindling funding in Michigan, and how this might impact our library. Mrs. Drouin and the Director reviewed the contents of the Library safety deposit box and were unable to find documentation of transfer of land from the First Presbyterian Church to the Library.

Committee Reports:

- a. Communications Committee discussed an appropriate time to get the proposed postcard update out to the public and how production costs would be underwritten.

Old Business: None

New Business:

- a. Resolution to Amend Cafeteria Plan under Section 125 of the Internal Revenue Code of 1986, effective retroactively to January 1, 2011: A motion was made to adopt this amendment. (Gould/Williams). Roll call vote: Ayes: Berg, Cupper, Gould, Hobson, Kent, Mindock, Williams Nays: None. The amendment was approved. This first paragraph of the resolution shall read *“Whereas, the Board of Directors of Richland Community Library deems it to be in the best interest of its employees and officers to adopt, amend or restate its Cafeteria Plan under Section 125 of the Internal Revenue Code of 1986 ...”*
- b. Perfect storm of library funding in State of Michigan: The Board spent some time discussing state wide budget cuts and the implications for public libraries and in particular RCL.
- c. Initial budget discussion for 2011-2012: Several items were discussed regarding the budget for next year; this will enable the Director to begin constructing a budget.

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 7:35 PM. (Hobson/Williams) The motion was approved. The next meeting is scheduled for April 16, 2011 at 6:00 PM.

Respectfully submitted,

Chris Cupper, Secretary

Patrice Mindock, President