

Richland Community Library Board Minutes March 17, 2010

Members present: Cindy Berg, Chris Cupper, Jill Gould, Judy Hobson, Raenell Kent, Larry Williams

Members absent: Patrice Mindock

Others present: Kay LaPierre

Call to order: Vice President Williams called the meeting to order at 7:07 PM.

Public Comment: None

Guests: None

Review minutes of February 17, 2010: Minutes from the previous meeting were approved as presented. (Gould/Berg)

Friends of the Library Report: None

Financial Report: Monthly disbursements ending February 28, 2010 were reviewed as well expenses for the five months ending February 28, 2010. A motion was made to approve the financial reports as presented. (Kent/Berg) The motion was approved.

Director's Report: Mrs. Carter will facilitate the 2010 Reading Together book discussion event in conjunction with Barb Blondia from the Friends group. Mrs. Jasiak is scheduling events for the 2010 summer reading club. The staff will actively begin notifying patron of the library closing in April for the circulation desk renovations with signage, bookmarks and verbal notifications. South Haven Memorial Library visited our library recently; their visit produced many favorable comments about our facility. Because of a fitting problem with a cylinder for the front door re-keying the front door will be installed within the next month. Lyman Lighting will help investigate lighting options for the new circulation desk; some ongoing problems with ballasts will also be addressed. Jeanne Grubb of the Kalamazoo Community Foundation has been notified of our desire to move forward with initiating an endowment fund for the Richland Community Library. Computer crashes are necessitating replacing some computers in the near future.

Committee Reports: None

Old Business:

- a. Endowment agreement wording: Our attorney will be consulted regarding appropriate wording of a document being considered for the Kalamazoo Community Foundation.
- b. Other Old Business: None

New Business:

- a. New Computers for Circulation Desk Area: A bid has been received from CTS for 2 new work station computers and other hardware. A motion was made to approve this purchase in an amount up to \$3041.00. (Cupper/Gould) The motion was approved.
- b. Lighting for Circulation Desk Area: The Director presented proposed lighting options from Lyman Lighting. They will also convert the drop fixtures in the main reading room to remove the troublesome ballasts. This work will be done in April in concert with the circulation desk renovations.
- c. Other New Business: None

Adjournment: There being no further business before the Board, the meeting was adjourned at 7:43 PM. (Kent/Cupper) The next meeting will be held April 21, 2010 at 7:00 PM.

Respectfully submitted:

Chris Cupper, Secretary

Larry Williams, Vice-President