

## **Richland Community Library Board Minutes May 20, 2009**

**Members Present:** Jacque Carlson, Chris Cupper, Jill Gould, Raenell Kent, Patrice Mindock, Larry Williams

**Members Absent:** Jori Reijonen

**Others Present:** Kay LaPierre

**Call to order:** President Mindock called the meeting to order at 7:02 PM.

**Public Comment:** None

**Guests:** Pat Crane, Judy Hobson

**Review minutes of April 15, 2009:** Minutes from the previous meeting were accepted as amended. (Gould/Williams)

**Friends of the Library Report:** The recent storytelling festival held in the park was not as well attended as expected, due to inclement weather conditions. Two CDs have matured at a local banking institution; one was renewed and the other transferred to the savings account.

**Financial Report:** Monthly disbursements ending in April were reviewed and approved as presented. The monthly financial report was approved as presented. (Williams/Kent)

**Director's Report:** The Director and Mrs. Goebel attended the Rural Libraries Conference in Traverse City. Key points which we took away were the importance of forging relationships with middle school and high school students and the importance of keeping up with evolving technologies. We have begun creating the brochure we will send to taxpayers in June. The staff and the Director participated in a webinar looking at mConsole, computer time management and print management software. Some problems with monitoring computer usage have come up and we will need to revisit some of our policies. Committee work continues on the October visit of Greg Mortenson to our area. The Director met with Jack Gesmundo, looking at our current circulation desk and changes the staff would like to incorporate into a new circulation desk. A staff workshop is scheduled on June 1<sup>st</sup> with Madeline Adie.

### **Committee Reports:**

- a. **Communications:** A mock up of the newsletter being prepared for the community was presented to the Board. Menu structure for the updated Library website has been submitted to Dale Dormody. The revised website will be more user friendly and easier for the staff to update.

- b. Budget Committee: The Initial budget for the fiscal 2009-2010 budget was presented. Approval of the budget will take place at the July meeting.
- c. Strategic Plan (or Personnel)—A rough drawing of the new circ desk drawn by Jack Gesmundo was presented and will be used to determine a rough cost estimate.

**Old Business:** None

**New Business:**

- a. mConsole Computer Time and Print Management Software proposal from Sanilac Computer Products. A motion was made to approve the proposal at a cost of \$3000.00. (Williams/Kent) The motion was approved.
- b. Forgive fines this summer: The effectiveness of forgiving fines for the summer was discussed. The consensus was this would not be appropriate at this time.
- c. Other new business: The Board received a thank you note from Mrs. Goebel for sending her to the recent rural libraries conference in Traverse City. Vice President Carlson tendered her resignation from the Board effective tonight. A motion was made to accept her resignation with regret. (Cupper/Kent) The motion was approved.

**Adjournment:** There being no further business before the Board, the meeting was adjourned at 8:20 PM. (Gould/Williams) There will be no Board meeting in June.

**Respectfully submitted,**

**Chris Cupper, Secretary**

**Patrice Mindock, President**